

KEEP NEAR  
TELEPHONE

2009.11.8

## Chelmsford police are distributing <sup>9-10-70</sup> crime pamphlets

CHELMSFORD — Police Chief Robert Germann and members of his force are sending out a booklet entitled "Guardians of your life and property" to residents of the town so they may better understand the police services and help work for sound crime prevention.

Publication of the booklet was paid for by the Purity-Supreme stores. It is hoped all will read and heed the warnings included as preventative of crime.

# GUARDIANS

*of your  
Life and Property*



## CHELMSFORD POLICE

FOR EMERGENCY  
CALL 256-2521

## IMPORTANT TELEPHONE NUMBERS

POLICE DEPARTMENT ..... 256-2521  
FIRE DEPARTMENT ..... 256-2541  
AMERICAN AMBULANCE ..... 454-7891  
DOCTOR .....

## TOWN OF CHELMSFORD MASSACHUSETTS

### *Board of Selectmen*

Howard E. Humphrey, *Chairman*  
Gerald J. Lannan  
Eugene J. Doody

## DEPARTMENT OF POLICE SERVICES

### *Chief of Police*

Robert E. Germann

### *Captain*

Richard F. Campbell

### *Sergeants*

Leslie H. Adams, Jr.  
Raymond P. McKeon

William A. McAllister  
Pennryn D. Fitts

### *Sergeant Detective*

Walter W. Edwards, Jr.

### *Detectives*

James J. Kerrigan  
Donald J. Butler

Charles H. Hadley  
Armand J. Caron

### *Safety Officers*

John J. Bell

Robert I. Auger  
*Continued on page 16*

The Chelmsford Police Department is a 24-hour-a-day community service as well as law enforcement agency. It is the guardian of your life and property. When lawbreakers infringe upon your security, it is the department's main function to provide protection of life and property and to apprehend the criminal. Equally important, too, is the obligation and desire of the Police Department to continue its work in the prevention of crime.

Much can be done in law enforcement and crime prevention through good co-operation between the citizens and the Police Department. The first step is a complete understanding of the Police Department duties and the services it is prepared to give. The second step is to overcome public apathy wherever it exists. It is desirable that every resident of our community know what he can do to help the police, and himself, in the event of an emergency or in a general program of crime prevention.

This publication contains important information concerning the activities of your Police Department and some of the measures which contribute to your safety. We are grateful to Purity-Supreme for their generous financial assistance in publishing this booklet. It will be a valuable possession in every Chelmsford home.

*Robert E. Germann*

*Chief of Police  
Chelmsford, Mass.*

## GUARDIANS OF YOUR LIFE AND PROPERTY

The Citizen's Part In Crime Prevention ..	Page 3
How You Can Co-operate .....	" 3
Suspicious Are Always Valuable .....	" 4
Obscene Telephone Calls .....	" 5
Suggestions to Householders .....	" 5
Precautionary Advice .....	" 5
Protection Of Your Valuables .....	" 6
When Leaving For The Evening .....	" 7
When Leaving For An Extended Period ..	" 7
The Stranger At Your Door .....	" 8
Beware of False Identifications .....	" 9
Watch Your Money .....	" 10
Questionable Charitable Organizations ...	" 10
Don't Make These Mistakes .....	" 11
You And Your Automobile .....	" 12
Your Relationship to Juvenile Delinquency	" 13
Your Child And The Baby-Sitter .....	" 13
We're Holding Your Son .....	" 14
Warn Children Against Sex Offenders ....	" 14
Your Duty in the Prosecution of Offenders	" 15
If Stopped By Police .....	" 15
Police Officials .....	Inside Front Cover
Telephone Numbers .....	Inside Front Cover

## THE CITIZEN'S PART IN CRIME PREVENTION

### HOW YOU CAN CO-OPERATE

You can aid in the detection and suppression of crime and thus protect your life and property by being alert and telephoning the police whenever you observe suspicious persons or happenings or hear unusual noises, either at your home or in the neighborhood. Do not attempt a personal investigation, nor turn on additional lights in the house or make a lot of noise. That will only put the person in question on guard and prevent his capture if he is a criminal. This is especially true if you return home and find that the lighting arrangement has been changed during your absence.

Don't delay! Don't look for an officer in the vicinity! Go to a telephone and quietly say to the operator, "Chelmsford Police Department, Emergency," or call 256-2521. When connected with your police department, state clearly and quickly:

1. The location where police are needed.
2. What has happened.
3. Your name, address, and telephone number from which you are calling.

Your call will remain completely confidential.

If possible, obtain description of the person or persons involved. If known, give names, sex, color, age, height, weight, clothing worn, etc.

If an automobile has been used, **WRITE DOWN REGISTRATION NUMBER**, make and type of car, color, and number of occupants.

Cover as many of the above facts as you can. Additional ones are always useful. Be observant; in getting a description always look for distinctive marks and peculiarities of physical appearances, manner, voice and dress.

When your call is received by the police, squad cars are immediately directed to the scene by radio. No time is lost. A radio car will be at your doorstep shortly after you have hung up the telephone receiver. If the information has been received in time, there is a very good chance to apprehend the person or persons sought. **DON'T WASTE TIME.**

If you witness an accident or crime, don't take it for granted that the police have been called. Telephone your police headquarters if no officers are about. Tell number of persons injured. No harm has been done if the incident has already been reported. If it was unreported, your action in telephoning may prevent or clear a crime, or even save a life.

### **SUSPICIONS ARE ALWAYS VALUABLE**

If you have a "hunch" that something is wrong, call the police. Whenever persons loiter about your house or neighborhood and it appears to you that they should be investigated, do not hesitate to telephone the police **AT ONCE**. When something looks suspicious, do not wait until the damage has

been done, but **QUICKLY** communicate your suspicions to the police. Impress upon your family the necessity for co-operation by telephoning **IMMEDIATELY**. It's for your protection.

### **OBSCENE TELEPHONE CALLS**

If you receive a suspicious or obscene telephone call, **HANG UP**. Don't talk. Immediately notify the police and Telephone Company. As the result of such co-operation persons with criminal intent may be apprehended before they have had an opportunity to commit the crime. In some cases persons thus apprehended are found to have been responsible for other crimes.

### **SUGGESTIONS TO HOUSEHOLDERS**

If you return home and find evidence that your home has been entered during your absence, do not enter, but telephone the police at once from a neighbor's phone. Leave everything exactly as you find it because you might destroy valuable evidence, such as fingerprints, before the police arrive. A good rule to remember is "**KEEP YOUR EYES OPEN AND YOUR HANDS IN YOUR POCKETS,**" until the arrival of the police.

### **PRECAUTIONARY ADVICE**

**Door Locks and Window Fastenings.** Former occupants may have kept duplicate keys to your home. Complete inspection of your premises may show that your defenses are inadequate. Lock types, such as keys in the doorknobs, snap wedge actions

and "skeleton key" types afford little protection. Not only do they leave your property vulnerable, but, consider that a wrong-doer may wait inside for your wife or child to return home. Installing deadbolt type locking mechanisms on **all** exterior and basement doors is well worth it. Too many homes, particularly older residences, have impressive front door hardware, but cheap locks at the rear door which is the burglar's target.

Chain guards may be installed easily and inexpensively inside all exterior doors. These, together with peepholes, or intercom systems provide the occupants with excellent protection by permitting conversation while denying entrance. Window sashes may be equipped easily and inexpensively with catches which permit the window to be opened only so far. Don't overlook the security of basement windows or windows readily accessible from the ground.

### PROTECTION OF YOUR VALUABLES

Maintain a current listing of make, model, serial number and other identifying data such as initials, monograms, inscriptions and color of precious possessions, automobiles, television sets, radios, watches, jewelry, appliances, firearms, bicycles, etc. Keep a list of items such as stocks, bonds and travelers checks. If possible, keep the latter in a safe deposit box, with policies and other treasures. Your credit cards are now among your most valuable assets. Keep a complete and up-to-date list. Guard your

cards at all times. If they are lost or stolen, make an immediate report to both the company and to the police.

Don't publish your address when advertising valuables for sale. This can be an invitation to burglars.

### WHEN LEAVING FOR THE EVENING

1. Leave the house well lighted to suggest occupancy. A small hall light is false economy, it advertises your absence. It is better to have a lighted bedroom or two.
2. Leave your radio playing loudly enough to be heard by anyone at your door.
3. Consider having a dog.
4. Leave shades or blinds partly open.
5. Never leave notes indicating the time you will return.
6. Never "hide" keys under door mats, over the door, in the mailbox, or on a window ledge.
7. Open garage doors reveal your absence. Close them when leaving.
8. Be sure that all windows are secure and all doors are double locked.
9. Ask a trustworthy neighbor to keep an eye on your house. Tell him how long you will be gone.

### WHEN LEAVING FOR AN EXTENDED PERIOD

1. Notify the milkman, paper boy and mailman to discontinue deliveries while you are away.

2. Arrange for a neighbor to keep your porch clear of advertising matter and other articles.
3. Advise the police when you are leaving, where you may be reached in emergency, and when you expect to return so that a special watch may be made during your absence. We will check your residence while you are away.
4. Remove money, jewelry, and other valuable articles that can be taken easily by a burglar. The master bedroom is the first place a burglar will search. He will look under rugs, behind pictures, in crockery, and under mattresses as these are the customary hiding places. Remove valuables from the house to a safe depository.
5. Inspect all doors and windows to be sure they are securely locked before leaving.
6. Arrange for lawn mowing or snow removal.

### THE STRANGER AT YOUR DOOR

Representatives of legitimate firms will readily identify themselves. Some "solicitors" or "salesmen" are burglars "casing" your premises. Others may offer bargains and either take your money and deliver nothing at all, or else deliver stolen or shoddy merchandise.

Never pay money in advance to a solicitor. Request him to produce his vendor's permit issued by the police. If doubtful, call the police.

Many daylight burglaries in residential districts

are committed by unknown solicitors who enter homes which they find are unoccupied. They have an apparently legitimate excuse for being in the neighborhood and, for that reason, it is extremely difficult for the police to catch them in the act. Large companies may use 25 or more persons in a neighborhood on one day, canvass it thoroughly and move on to another locality the second day. Sometimes among their solicitors are persons of criminal tendencies who do not hesitate to "prowl" a house.

Never allow an unidentified solicitor or other stranger to enter your house, but make him transact his business on the porch or doorway, preferably with the inside chain on the door. Don't let him stand in the open doorway while you go into another part of the house for your purse. Shut him out and then go for your money.

### BEWARE OF FALSE IDENTIFICATIONS

Demand to see the credentials of any unknown man who represents himself as a public utility employee and who wants to enter your home. If in doubt, call the police. Remember that today's crook does not look like a thug. Don't trust persons with whom you come in contact because they are prosperous looking, are smooth talkers and have polished manners. Under no circumstances should you inform strangers of your neighbor's absence.

## WATCH YOUR MONEY

Your purse may be stolen if you lay it down on counters while examining merchandise. Hold your purse tightly while walking on the street or it may be taken by purse snatchers before you realize it. Most of them are young men or boys. One may remain at the wheel of a getaway car while the other gets out, asks you some questions, then grabs your purse. **CALL FOR HELP LOUDLY. SCREAM!**

Pickpockets are active in crowds of all kinds. Watch your valuables if anyone pushes or jostles you, or places a newspaper close to your face.

Do not cash a check if you have any doubt. If a person offers a personal check for business dealings, do not accept for amounts of more than the value of goods purchased. Identifications of questionable persons may be made by checking your telephone book or city directory. **KNOW YOUR ENDORSER.** Signature or endorsements should be made in your presence, even if the check has to be re-signed or re-endorsed.

## QUESTIONABLE CHARITABLE ORGANIZATIONS

Beware of unscrupulous promoters who solicit you by telephone, mail, or in person, requesting that you contribute toward a charity or benefit sponsored by some obscure organization. Do not respond with money to telephone solicitations. Ask

the party who telephones you for a reputable local reference and satisfy yourself of the merit of the proposal before committing yourself. If solicitation is made in person, ask for an identification card. Otherwise, check with the Police Department.

## DON'T MAKE THESE MISTAKES

Many overcoats and hats are stolen from restaurants. Watch yours. Don't leave money or other valuables in pockets. Check your hat and coat with the cloakroom attendant.

Small articles should not be carelessly allowed to remain on the sidewalk, lawn or porch, or other places easily accessible to the general public. Lock bicycles and put away at night. Children are tempted to take such articles when the opportunity presents itself. Don't tempt anyone.

Never leave valuable clothing, furs or rugs on the line to be aired when you are going out. Clothes left out overnight are also frequently stolen.

When you are having parties or entertaining guests, do not leave pocketbooks, coats or other valuables laying in the bedroom or other downstairs rooms unless you are positive that the windows are securely locked and that no intruders can gain unobserved entrance into the room.

Don't invite burglars by leaving your watch or rings where they may be seen from a window after washing your hands or dishes.

## YOU AND YOUR AUTOMOBILE

Lock your car and remove ignition key when parking to prevent auto thefts. Stolen cars are used in most major crimes today. Prevent theft of packages by locking them in the trunk. When putting the car away, lock the car, remove keys and then lock garage doors.

Lock your car doors, even while the car is in motion. Not only is it safer, but it prevents robbers from jumping in your vehicle when stopped in traffic. Never pick up hitch-hikers. You need be wrong only once.

Motorists should frequently check on their spare tires, license plates, and other accessories and see to it that they are securely fastened. Memorize your license plate number to expedite recovery if stolen.

Motor Vehicle laws are made to prevent loss of life, limb and property. Highways are unsafe if the public fails to co-operate. Every officer has co-operation in law observance as his objective. He wants your co-operation to prevent violations. By giving continuous attention to this policy, you may contribute to the saving of human life. Failing to do so, you may share a tragic responsibility.

*Remember, State Laws forbids youths to have any alcoholic beverages in a motor vehicle which he or she is operating.*

## YOUR RELATIONSHIP TO JUVENILE DELINQUENCY

Most murderers and other felons have a crime record beginning with small offenses during childhood. Setting a good example is a great force in the lives of young people. Every citizen should give special heed to his conduct when in the company of young people. Setting a poor example of lack of restraint, indulgence in petty gambling, irresponsibility or intoxication is a poor standard for the observant youngster. His imitation of his elders in that respect may start him toward the career which makes it necessary for the community to have a constant armed guard over the lives and property of its citizens. Try to understand the special problems of young people and teach them to respect themselves and others.

## YOUR CHILD AND THE BABY-SITTER

Parents are naturally concerned when leaving a child in the care of others, and sometimes there is reason to be. A few simple rules can increase competency and family security. You should have an agreement with your baby-sitter on the following points:

1. Rules as to what children may or may not do, use of radio, T. V., studying, time for bed, etc.
2. Company for the sitter should be agreed upon or forbidden.
3. Where and how to contact parents, doctor or the police.

Police are usually the quickest to respond and should be called FIRST if conditions so indicate.

## WE'RE HOLDING YOUR SON

"We're holding your son" or "Your daughter has been hurt" are just as dreaded calls for the police to make as for you to receive. And, unfortunately, such calls are on the increase and teen-age drinking is primarily to blame. Youth, automobiles and drinking form an unholy trio closely aligned with shame, pain and death. What can be done about the curse of teen-age drinking and driving? It's hard to say. Maybe it's closer family unity—warm hearts, fair minds and understanding to prevent such situations. Plus stern, exacting discipline when this "illness of youth" starts.

We are gravely concerned about the vicious increase of narcotics now filtering into our communities. Your sons and daughters are the targets. When "hit," happy home-life for these innocent victims is usually hurt. Please cooperate by revealing any possible knowledge which will enable us to apprehend persons who sell this deadly menace. You may even save your own child.

## WARN AGAINST SEX OFFENDERS

Tell your children not to be friendly towards strangers and to shun any advances made toward them. Children should be warned not to accept candy, gifts or rides from strangers under any circumstances. Teach them to write down and report license numbers of those who try "pick-ups." Young people who have to walk through lonely areas should take a companion along. If you learn of any acosters, notify the police at once and co-operate with them fully. Don't wait to report the crime of an "Exhibitionist." Immediately report type of person, clothing worn, car used and other identifying details.

## YOUR DUTY IN THE PROSECUTION OF OFFENDERS

In many crimes, particularly sex offenses, witnesses or complainants are sometimes reluctant to appear when trial is necessary. Criminals are often cowards or persons of unbalanced or deficient mentality. These characteristics make them particularly dangerous if they are not checked by arrest and conviction. Failure to press cases and testify when necessary may result in future losses, harm, or even death to some innocent person. If you have facts concerning any crime, you should consider it your duty to testify. We will respect your confidences and it is the usual practice of the local press to withhold names of witnesses and others innocently involved.

## IF STOPPED BY THE POLICE

Do not be offended if questioned as to your identity and business by a police officer. His assignments and routine duty often require the identification of persons. Be glad that he is on the job. Remember, his job requires that he risk his life if necessary to protect *you*. Law-abiding persons have nothing to fear from the police.

Your Police Department is anxious to give you the maximum protection possible with the personnel and equipment available. We solicit your cooperation in assisting the Police Department to keep Chelmsford a respected and law-abiding community.

ROBERT E. GERMANN  
*Chief of Police*  
Chelmsford, Mass.

Continued from inside front cover

### *Patrolmen*

Edgar L. Auger  
Mark L. Burlamachi  
John P. Campbell  
Frederick C. Dillon  
Barnard L. George  
James C. Greska  
Edwin R. Hodgson  
Ronald E. Leach  
Russell H. Linstad  
Henry R. McEnany  
James F. Midgley

Ronald A. Pick  
John E. Redican, Jr.  
Edward M. Rooney  
Richard A. Simpson  
John B. Sousa  
Daniel J. Walsh  
Eugene W. Walsh  
John O. Walsh  
William F. Walsh  
Norman L. Wellington  
Ronald O. Wikander

### *Chelmsford Auxiliary Police*

Emil J. Aberizk  
Rudolph Boucher, Jr.  
John A. Breen  
Bradley J. Buck  
Roger Clermont  
William Colmer  
John T. Daughraty  
Leroy K. Fielding  
Roger A. Gregoire  
John R. Hibbard  
Ralph Hulslander, Jr.  
Robert Coates  
John P. Knox  
George J. Peterson  
Terence A. Kohn  
Robert J. Lloyd  
Joseph Lynch  
Frederic Mehan, Sr.  
Manuel Mello, Jr.  
Mario A. Merluzzi

Charles W. Miller  
Vernon B. Morris  
Ben P. P. Moseley  
Edward W. Norton  
Andrew L. Peterson  
George W. Brown  
Howard E. Reed  
James K. Quinn  
David P. Ramsay  
John Reiss  
George H. Roscoe  
Louis Scharnberg  
Herbert L. Schofield  
James Smalley  
Alphe L. Tremblay  
Raymond A. Tremblay  
Clifford H. Varnum  
Richard A. Wholey  
Paul W. Hines  
Alexander L. Shover

John M. Zaher



*This booklet is presented  
in the interests of public  
safety and family security  
as a service to our community*

*by*

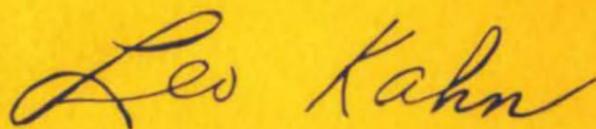


**PURITY  
SUPREME**

Just as the Chelmsford Police Department is vitally concerned with the protection of your life and property, we at the Purity-Supreme are equally concerned with the security and well-being of all our citizens.

We urge you to read this important booklet and to assist our Police Department in every possible way in order that we may continue to enjoy living and working in a peaceful, law-abiding community.

Purity-Supreme is pleased to present this booklet to all Chelmsford families in the interests of public safety and family security.

A handwritten signature in cursive script that reads "Leo Kahn". The signature is written in dark ink on a yellow background.

President  
Purity-Supreme  
Chelmsford, Mass.